



THE CHURCH
OF ENGLAND
**Diocese of St Edmundsbury
and Ipswich**



**ANNUAL REPORT
and
FINANCIAL STATEMENT
of
ST. MARY'S CHURCH, HAVERHILL, SUFFOLK**

For the year ending 31st December 2023



Parochial Church Council (PCC)
St. Mary's Church, Haverhill
Annual Report & Financial Statement 2023

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General Information:

Address: Church of St Mary the Virgin
High Street, Haverhill, Suffolk, CB9 8AX

Incumbent: The Revd Max Drinkwater

Asst. Curate Revd Wendy Norris

PCC Secretary: Mrs. Diana Allin
89a, Wrating Road, Great Thurlow, CB9 7LJ

Independent Examiner: Mrs. Vanessa Hooley
33 Crown Street West
Poundbury, Dorchester, DT1 3FQ

Banks: NatWest
32 Market Hill Sudbury CO10 2EN
Lloyds Bank
8 High St, Haverhill CB9 8BA

Church Membership/ Services:

- Electoral Roll
 - Resident 91
 - Non – Resident 13
 - TOTAL 104
- Average total Sunday attendance (October 2023) 76
- Average Sunday main service adult attendance 65
- Holy Baptism 5
- Holy Matrimony 1
- Funeral Service, in Church 21
- Funeral Service, Crematorium / Cemetery etc. 28

PAROCHIAL CHURCH COUNCIL (PCC) REPORT

Aims and Objectives: St. Mary's PCC, has the responsibility of co-operating with the incumbent, in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic and ecumenical. It also has the responsibility for the maintenance of St. Mary's Church, High Street, Haverhill.

Ex-Officio Members:

PRIEST-IN-CHARGE:	Revd Max Drinkwater
ASSISTANT CURATE:	Revd Wendy Norris
READERS:	Mr Ian Levett Mr Steven Norris
LIC ^D LAY CHILDREN & FAMILIES MINISTER:	Mrs Diana Allin (Secretary, Electoral Roll, GDPR)
CHURCHWARDENS:	Mrs Jane Eccleston (Vice-Chair, Safeguarding) Ms Charlotte Kalinsky (Safeguarding)
DEANERY SYNOD REPRESENTATIVES:	Mrs Jane Eccleston Ms Charlotte Kalinsky
DIRECTORS of MUSIC:	Mr Richard Hart Mr David Hart
ELECTED MEMBERS:	
Mr Ryan Davey	Mr John Eccleston (Treasurer, Parish Giving Adviser)
Mrs Terry Creamer	Mrs Tracey Aubury
Mr Nigel Missen	

The election of the Church Warden and PCC members took place at the Annual Parochial Church meeting, held on Monday 25th April 2022 at 7:00pm in the Community Area. This meeting is advertised within the church and weekly pew notices sheet, nomination forms are issued and all those on the electoral roll are invited to attend and vote at the meeting.

- **The PCC** met 7 times during 2023. The main items for discussion were planning for services and events, the parish finances. Reports were received from officers and from other organisations, such as the Deanery Synod.
- **The PCC** can operate through a number of ad hoc committees, which meet between meetings of the full PCC:

- **The Standing Committee:** This is the only committee required by law and it has the power to transact the business of the PCC between meetings, subject to any directions given by the Council. It also acts as a Finance Committee, drawing up budgets and making recommendations of a financial nature to the PCC. The Standing Committee is made up of the Incumbent, Churchwardens, Treasurer and Secretary.
- As well as services throughout the week, the Church building is normally used weekly by a number of groups, who support the Church. These include Café Church, U3A Choir, Women's Fellowship, Choir practice and Indoor Bowls Club. Refreshments are served on Friday and Saturday mornings and a Family Café provides free meals children's activities on most Friday evenings.

REPORTS

Incumbent's Report

My thanks again go to everyone who has supported mission and ministry, worship and service in Haverhill this year, in many different ways. This year has seen us take a wider view of our activities in and around the church, and restructure some of what we offer, in order to deepen our faith and be more active in service and mission.

Our worshipping life continues to be centred on the Eucharist, every Sunday and Wednesday, as well as at the major Christian festivals. This is supplemented by Café Church on a Friday and Morning Prayer on a Saturday which is now well established. Worship for families and young children was offered through Elevenses in the first half of the year, and then through a monthly programme of Messy Church. We have also developed a more accessible form of worship, being used on the first Sunday of the month for a trial period. We also continue monthly prayer meetings, healing service, and services at local care homes and homes for supported living.

We have been identified as a Beacon Area for the Growing Younger vision and strategy in the diocese, which has allowed us to develop our ministry with young people (aged 0-25) in particular. This includes making provision for a weekly Family Café through re-ordering the kitchen and employing a chef to provide a hot meal on a Friday evening, with the help of many volunteers. We have seen much fruit from this, including through people deepening their own journey of faith and spirituality, and joining other aspects of life and worship. The Growing Younger steering committee continues to meet and there are exciting plans for the future.

We have welcomed all of the local primary schools in some form for Advent and Easter workshops as well as carol services at Christmas and continue our lunchtime chaplaincy to Samuel Ward Academy. We have been invited to

speak to children at key moments during the year either in classes or whole school assemblies.

We value the support of other community organisations, including REACH who operate a community hub on a Friday afternoon, the Suffolk Literary Trust, Haverhill Town Council and the Friends of St Mary's.

In November, we welcomed Bishop Martin who presided at a Eucharist of All Saints and confirmed a record number of candidates including 14 from Haverhill. Candidates have come to us from all aspects of our church life, including through our missional activity, through our online streaming, and through our ministry with the bereaved.

This year's Lent course used material from the Church of England's 'Dust and Glory' campaign and raised money for the Bishops' Lent Appeal for the Diocese of Kagera.

We have been pleased to encourage others in their journey of vocation and formation. The Revd Wendy Norris was signed off her curacy successfully and has been licensed to us as an associate priest while taking on the role of managing chaplain at HMP Highpoint. Ryan Davey began a placement on the Ministry Experience Scheme in the Willesden Area of the Diocese of London. Daniel Newman spent six weeks with us on placement in the summer while he trains for ordination at Westcott House. Charlotte Kalinsky attended her Stage 1 panel with the Bishops' Advisers for vocation.

In addition to the major Christian festivals of the year, we celebrated the coronation of King Charles III and streamed the service in church.

I am aware that changing culture in the church can be unsettling and am I grateful to everyone for their continued commitment to supporting the work of the church in Haverhill. The end of the year saw an opportunity for us to discuss the current proposals as a result of the consultation on Living in Love and Faith, both within the PCC, in the ministry team and in the wider congregation.

Personally, I have been selected for the Church of England's Strategic Leadership Development Programme, which is delivered through a mix of residential modules and online sessions across three years. I have also completed the Suffolk Ministry Development Programme for clergy in the diocese. Thank you for giving me the time and space to do these, and I hope that we see the fruit here in Haverhill. I also continue to act as a vocations advisor and young vocations champion in the diocese and volunteer with St Nicholas Hospice care as a chaplain and Haverhill lead. I was chair of Haverhill and District Churches Together from April.

In October, I visited Haverhill, Massachusetts in the United States of America, and preached and helped to preside at the Eucharist at the invitation of their priest-in-charge, the Revd Jack Clark. I was also shown around the city by Bruce Malbon who remembered welcoming choir members from Haverhill back in the 1990s.

I look forward to another year with lots of opportunity for growing in God together, with all the challenges that that brings.

The Revd Max Drinkwater

Priest-in-Charge

Curate's Report

I became the Associate Priest in November 2023 after completing my curacy here at St Mary's, Haverhill and Withersfield. This means I am still involved in mission and ministry in the benefice on a voluntary basis, while I am employed full-time as Managing Chaplain at HMP Highpoint.

Perhaps the most significant thing that I managed to achieve in the last year was to set up the Family Café. We managed to attract over £25,000 in donations and grants from West Suffolk Council, Haverhill Town Council and the Heritage Lottery Fund to allow us to completely refurbish and re-equip the church kitchen to make it suitable for the preparation and serving of up to fifty meals each session. We recruited an experienced chef in Colin Ord and an excellent team of about twelve volunteers.

Every Friday we provide a hot, three-course meal to, on average, 36 people and with a peak of 59 during the summer. We offer play facilities for children from 4:0pm and supply children's reading materials in partnership with Get Suffolk reading. Our repeat clients are single parents with children under eight, vulnerable adults with special needs, pensioners and the homeless but we have an open-door policy. In partnership with REACH Community Projects they provide advice on handling debt and we act as a hub for the collection of food from their foodbank. In addition to hot meals we also provide surplus food from REACH and Aldi through porch giveaways where we are reaching up to 200 people each week.

Our chef has provided separate cookery classes, in conjunction with REACH, with our guests and volunteers. They were so popular they are to be repeated in term time so single parents can attend.

My husband Steve and I run the café on two Fridays a month and Charlotte Kalinsky and Karen Williams on one Friday with help from Ian Levett. Jane Eccleston does our weekly laundry and Jo Gurteen collects food from Aldi. To these and our other volunteers I give my thanks.

Revd Wendy Norris

Associate Priest

Church Wardens' Report

2023 was another very busy year for our church with the building being in regular use for a wide variety of services and activities. The cleaner left in

September and we have been able to cover this role using volunteers on a rota basis, which has been a money saving move. Routine checks on the boiler, fire extinguishers, roof alarm and portable electrical appliances were carried out, together with the fitting of two 'Smart' thermostats to give more controllability and efficient use of the heating system. The roof alarm has been activated on several occasions, but it is always a false alarm and pigeons and bad weather seem to be the cause. This year a five-year check on the electrical wiring was commissioned which identified several repairs needed, at considerable cost. Routine maintenance has been carried out by Nigel on a regular basis, including many small jobs plus high level cleaning inside, weed clearing, lock repairs, stonework checking, gutter and roof cleaning. Our thanks go to Nigel for the time and dedication he gives to caring for our building and to those who help him, our church is so well maintained because of the work he does.

We have greatly benefitted from the refurbishment of the kitchen area, with new units, servery, surfaces and tiling, enabling catering for larger events, noticeably the Family Café each Friday. Some new tables and equipment were purchased to support this. The Friends group continue to pursue plans for the installation of an indoor toilet, the need for which does seem more apparent as we have had a number of issues with blocked and leaking toilets in the outside facilities. An application for a faculty to repair the stonework has been submitted to the Diocese but has not yet been granted. Our thanks to John for all the work he undertook to get this ready for submission as it is a complicated job with many small areas of stonework repair needing to be identified. This becomes more urgent as time goes on, with part of the String Course above the vestry door falling down just before Christmas and it is hoped that permission and funding can be achieved early in 2024.

Finally, our thanks to all those who help with the preparation and smooth running of all our services, and those who volunteer to do so many things that keeps our church the busy, open and active place it is.

Jane Eccleston & Charlotte Kalinski

Churchwardens

Children's and Families Team Report

2023 was a busy year for Children's and Families Ministry at St Marys.

The young people took part in several All Age Services; Candlemas with Christingles, Mothering Sunday, Easter Day, Pentecost, Confirmation and Harvest.

We were able to offer Experience Easter to over 200 school children in April, they all enjoyed learning the Easter story through reflection and activities. We were also able to offer Experience Advent to some of the schools in December and several schools held their Carol Services in the church.

Our Holiday Club this year was Restoration Station; over 25 children joined us through the week as we explored the healing miracles of Jesus.

This year we introduced Messy Church at St Mary's initially for Easter and Pentecost. These took place on a Saturday afternoon and were very well attended.

As we went forward into the Autumn it was decided to pause Elevenses for a while and instead offer a monthly Messy Church session alongside a New monthly Welcome All service which would be language accessible to all.

Messy Church has been popular and drawn some new families and some families from the Friday Family Café. Families are also being encouraged to come to the welcome service.

In September Diana and Lizzie renewed their licenses as LLMs and in November, three of our young people were confirmed by Bishop Martin.

We concluded our year with Churches Together and The Walking Nativity, followed on Christmas Eve by our own Crib Service.

Diana Allin

License Children's and Families Minister

Music at St Mary's

For a first at St Mary's we have now two Directors of Music. In January David Hart was appointed as a 'Job share' with me as Assistant Director of Music: it was agreed that I would cover for the first and second Sundays of the month on the organ/piano and David would cover for the third and fourth Sundays. It was also agreed that David would lead and conduct the choir and I would be the official accompanist. This arrangement is working very well.

The choir continue to lead the music for the main services at Haverhill and also take part in the monthly Evensong Song at Withersfield. Withersfield church was given twenty copies of Mission Praise by Castle Camps United Reformed Church and these have been used for Evensong while the Ancient and Modern Revised hymn book continued to be used for the monthly Eucharist.

Instead of a sacred cantata this year members of the choir put together a service of music, hymns and readings for the evening of Good Friday. There were many comments about how moving this service was so thanks to all who took part.

Another highlight for the choir was a 'Come and Sing Evensong' in October when we invited singers from other churches to come for a rehearsal in the afternoon followed by a delicious tea provided by the ladies of the choir then a service of full Choral Evensong in the evening. There were over 30 singers in the choir and a good congregation. The church resounded with beautiful Choral Music from the choir with selective hymns for the congregation to join

in. There was a retiring collection which went towards the Music Fund of the choir.

A new Welcome Eucharist was introduced during the year when it was decided to use the pianos and instruments to lead the music with the choir being repositioned in the north aisle. A new music setting of the Eucharist was also introduced.

Sadly, I developed severe health problems in October/November with a spell in hospital. I was indeed indebted to David Hart for willingly taking over the choir and organ during my time of incapacity.

Richard Hart LRCM, DipRSCM, CertRSCM

Joint Director of Music

Safeguarding

Our policy is displayed on the website with relevant contact details of Parish Safeguarding Officers (myself and Charlotte as Deputy) being available here and on the church notice board. This continues to be an agenda item at PCC meetings. All Licensed Ministers and Church Wardens are now expected to complete training on Domestic Violence, available online on the Church of England website and it may be confirmed that this is needed for all PCC members. Basic and Foundation level training can also be accessed on the Church of England website with Leadership training continuing to be offered by the Diocese either face-to face or via Zoom. Face to face training at all three levels was held in the Clare Deanery during 2023 and in 2024 all three levels of training will be offered in our parish on a Saturday morning so please make a note of the dates as it is hoped that as many congregation members as possible will attend. Please speak to Charlotte, Max or myself for more information. We continue to liaise with the Diocesan Safeguarding team when advice and information is needed, there are no other safeguarding concerns to report.

Jane Eccleston

Parish Safeguarding Officer

Prayer Group Report

St. Mary's prayer group meets on the second Tuesday of the month at 2:00pm. We meet at 35 Shetland Road and the telephone number is 01440 763118.

The group agree that all we say should be said in confidence. We take nothing of our confidences away from the meeting. We first read from our bible, often feeling pleased at how relevant the readings are, however well-known or otherwise. We discuss for a short while.

Our prayers begin quietly, thankful that we have been able to meet on this day since Covid held us in our homes for so long. We are of course in the presence of Lord Jesus and are very aware of this. We have pauses every so often and times where we all put in our prayers. Within an hour or so we end when we say the Lord's Prayer and the Blessing. We surface and look forward to tea or coffee and biscuits and conversations for another sociable hour.

We are a small, friendly group. If anyone would like to join us, please do – you will be most welcome.

Janet Bone

Women's Fellowship Report

On the 7th March 2023 we held our AGM when our committee was chosen: all agreed the same committee should continue to serve.

Chairperson, Betty Jennings; Vice-Chair, Aldine Horrigan; Treasurer, Barbara Gibbs and Secretary, Moira Lovell, and the programme for the year was decided.

We have 16 members. We meet on the first Tuesday of the month at 2:30pm in the Community Area of the church from March to December. In the summer and at Christmas, when we hold the Church Bazaar, we have a Tombola Stall to raise money for church funds. At our meetings we invite speakers to come and tell us about their experiences. We have heard about life as a paramedic in the Ambulance Service to young people taking up the offer of paying £10 to emigrate to Australia in the 1950's. At Christmas we hold our Advent Service. Laurence Kidman devised and officiated at this. David Hart played organ for us.

If you would like to join us you will be made to feel most welcome.

Moira Lovell

Secretary

St Mary's Carpet Bowls Club

At the present moment we have 21 members but only around 12 at each session. We continue to meet on a Wednesday afternoon and would always welcome new members. You will find us a very friendly and welcoming group.

We hope to begin our 'in-house' bowling for trophies soon.

Betty Jennings

Secretary

TREASURER'S REPORT

Income for the year increased by over £40,000 in 2023 but this was largely due the award of several grants for Growing in God (GIG), Family Cafe and energy costs amounting to £32,500 and to Revd Wendy further contributing the proceeds of her prison chaplaincy. The bulk of this (~£7,000) was treated as Regular Giving and the remainder (~£2,000) was treated as a contribution to clergy expenses to cover agreed chaplaincy travel and subsistence. Without this contribution the level of regular giving remained at the same level as 2022 but as Revd Wendy has now moved on to full time prison chaplaincy, we will need to find alternative sources of funding in future years.

Gift Aid in the year doubled due to 2022's claim being paid in January 2023 with 2023's claim being paid in December.

Collection income (unrestricted) has grown by 16% and income from use of the community area continues to increase by about 30%.

Last year I forecast that energy costs could rise to £10,500 from the yearly average of £2,400 based on a consumption model from 2017. I am somewhat relieved to report that energy costs peaked at £8,740 but that this figure was substantially offset by a generous £5,000 grant from the diocese and the remnants of a £2,400 grant from West Suffolk Council in 2022. Energy costs are beginning to fall slowly but based on 2023's consumption the costs could reach £5,500 and further support is unlikely so it will seem like a nett increase in costs.

Our Parish Share assessment from the diocese was around £66,000 of which we were only able to find £30,000. Whilst we paid a total of £40,000, £10,000 of this was a delayed payment from 2022 due to the later than expected Gift Aid receipts. Overall, our costs for the year remained at the same level as 2022.

In summary then, planned giving (weekly envelopes, Parish Giving Scheme and standing orders) is maintaining a level but again is masked by other income which will not recur in 2024. For comparison, planned giving in 2012 amounted to over £28,000 or double what it is today. In terms of expenditure, we remain unable to meet our Parish Share commitment and struggle to achieve even 50% of it. We will need to seek some form of further support from the diocese but the diocese will expect to see a financial plan that begins to recover any shortfall in coming years.

In closing I would like to thank Mrs Vanessa Hooley for agreeing to be our Independent Examiner again this year.

John Eccleston

PCC Treasurer

INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST MARY'S CHURCH, HAVERHILL
FOR THE YEAR ENDED 31 DECEMBER 2023

I report on the accounts for the year ended 31 December 2023, which are set out on the following pages.

Respective responsibilities of the Members and Independent Examiner

The PCC's members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Vanessa Hooley

33 Crown Street West
Poundbury
Dorchester
Dorset DT1 3FQ

Signed: _____ Date: _____

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, HAVERHILL
RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023

<u>RECEIPTS</u>	Note	2023		2023	2022
		(Unrestricted)	(Restricted)	TOTAL	
		£	£	£	£
<u>Incoming resources from donors</u>					
Regular Giving	4a	20,852	0	20,852	14,067
Income Tax recovered on Gift Aid	4b	12,498	0	12,498	6,067
Collections		7,127	1,347	8,474	6,198
Sundry donations		2,725	0	2,725	6,146
		43,202	1,347	44,549	32,478
<u>Other Voluntary Income</u>					
Donations for specific purpose		0	2,957	2,957	3,316
Legacies & Grants	4c	0	32,515	32,515	2,900
		0	35,472	35,472	6,216
<u>Income from Charitable and Ancillary Trading</u>					
Fetes, Bazaars and Fund Raising		1,296	285	1,581	975
Use of Community Area		4,210	240	4,450	3,059
		5,506	525	6,031	4,034
<u>Other Income</u>					
Fees for Weddings, Funerals, Banns		3,935	0	3,935	4,272
Contribution to clergy expenses		2,943	0	2,943	4,823
Contribution to Utility costs		1,148	0	1,148	500
Honoraria (Weddings & Funerals)		2,720	0	2,720	4,110
Miscellaneous		125	0	125	0
Deposit A/c Interest		182	0	182	0
		11,053	0	11,053	13,705
<u>TOTAL RECEIPTS</u>		59,761	37,344	97,105	56,433
Fees Received as Agent		0	240	240	1,817

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, HAVERHILL
RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023

PAYMENTS	2023	2023	2023	2022
	(Unrestricted)	(Restricted)	TOTAL	
	£	£	£	£
<u>Activities directly relating to the work of the Church</u>				
Major repairs	0	6,851	6,851	0
Diocesan Centenary Share	40,000	0	40,000	19,000
Benefice and Clergy Expenses	5,569	0	5,569	4,745
Church running expenses	4,213	4,491	8,704	4,930
Upkeep of Services	254	0	254	219
Church maintenance	3,286	0	3,286	1,438
Insurance	3,155	0	3,155	2,879
Collections for charities	0	1,234	1,234	1,243
Utilities	2,928	7,000	9,928	3,678
Honoraria	4,360	2,970	7,330	6,060
Music	0	265	265	323
	63,765	22,811	86,576	44,515
<u>Fundraising</u>				
Special events	0	0	0	36
<u>Church Management and Administration</u>				
Audit & Bank Charges	46	0	46	78
<u>TOTAL PAYMENTS</u>	63,811	22,811	86,622	44,629
<u>TOTAL RECEIPTS</u>	59,982	37,123	97,105	58,250
<u>Excess of Receipts over Payments</u>	(3,828)	14,312	10,483	13,621
Fees Paid as Agent	0	240	240	1,874

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, HAVERHILL

STATEMENT OF ASSETS

AS AT 31 DECEMBER 2023

	<u>2023</u>	<u>2022</u>
	£	£
<u>Current Assets</u>		
Cash at Bank and in Hand (Opening Balance)	16,439	4,876
Excess of Receipts over Payments	10,483	11,563
	<hr/>	<hr/>
<u>Net Assets</u>		
Cash at Bank and in Hand (Closing Balance)	26,922	16,439
	<hr/>	<hr/>
<u>Funds</u>		
Unrestricted	5,247	9,288
Designated	0	0
Restricted	21,675	7,151
	<hr/>	<hr/>
	26,922	16,439
	<hr/>	<hr/>
<u>Current Liabilities (Sums due within 1 month)</u>		
Farrant Electrical Limited	2,329	
Total Energies Gas & Electric	1,294	

Breakdown of Restricted Funds	Opening Balance	Donations	Grants	Total Receipts	Payments	Transfer (To)/from General	Closing Balance
Music Fund	666	260	0	927	265	0	662
Church Flowers	131	493	0	624	685	62	0
Rectors' Nameboard	228	0	0	228	0	0	228
Charity Collections	110	1,124	0	1,234	1,234	0	0
Holiday Club	265	240	0	505	230	0	275
GIG Café Church	676	0	0	676	543	0	134
Sponsor-A-Stone	2,208	1,574	0	3,782	0	0	3,782
Family Café	0	1,009	25,515	26,524	12,497	0	14,027
Bell Fund	348	0	0	348	0	0	348
Haverhill Churches Together	185	0	0	185	0	0	185
GIG Growing Younger	334	0	2,000	2,334	237	0	2,097
Energy Support	0	0	5,000	5,000	5,000	0	0
Warm Hub	2,000	0	0	2,000	2,000	0	0
Other	0	129	0	129	120	(9)	0
TOTAL	7,151	4,829	32,515	44,495	22,811	53	21,737

Approved by the Parochial Church Council on and signed on its behalf by:

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PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, HAVERHILL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting Policies

(a) Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations (2006) using Receipts and Payments basis under Regulation 3 (2) (a) together with applicable accounting standards and the Charities SORP.

(b) Funds

General (unrestricted) funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC. Restricted funds are those that arise from donations or collections for a particular purpose either specified by the donor(s) or by the PCC in the case of collections for specific purpose (e.g. on behalf of charities).

The PCC has no funds arising from endowments and no investments to report.

The accounts include monetary transactions and assets for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(c) Incoming resources and resources expended

The accounts have been prepared on the receipts and payments basis.

2. Staff Costs

	2023	2022
	£	£
Honoraria	7,330	6,060
Social security	-	-
Pensions	-	-
	-----	-----
	7,330	6,060
	-----	-----

The PCC does not employ any persons directly. The Director(s) of Music receive(s) a monthly honorarium for the provision and supervision of music in church at weekly services and at occasional services subject to a signed agreement with the PCC.

3. Reserves Polciy

It is the policy of the PCC to retain reserves amounting to two months average running costs (~£3,000) to cover regular and forecast expenditures that are essential to the continued operation of St. Mary's Haverhill. Any funds in excess of the reserves will be reviewed on a monthly basis and any surplus allocated to Parish Share subject to approval by the PCC. This policy will be reviewed annually until the PCC is able to achieve payment of Parish Share in full.

PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, HAVERHILL
NOTES TO THE FINANCIAL STATEMENTS Contd...
FOR THE YEAR ENDED 31 DECEMBER 2023

4. RECEIPTS

		<u>2023</u>		<u>2023</u>
		(Unrestricted)	(Restricted)	TOTAL
		£	£	£
4a	Regular Giving			
	Weekly Envelopes	4,880	0	4,880
	Rev'd Wendy Chaplaincy (Net)	7,223	0	7,223
	Standing Orders	3,680	0	3,680
	PGS	5,068	0	5,068
		20,852	0	20,852
4b	Gift Aid Recovered			
	Gift Aid 2022 Received 2023	5,210	0	5,210
	Gift Aid 2023	4,078	0	4,078
	GASDS	2,000	0	2,000
	Gift Aid via PGS	1,210	0	1,210
		12,498	0	12,498
4c	Grants Received			
	West Suffolk Council	4,750	Family Café	
	St. Eds & Ipswich Diocese	5,000	Energy Support	
	West Suffolk Council	6,925	Family Café	
	Haverhill Town Council	2,160	Family Café	
	GIG Beacon Funding	7,000	Growing Younger/Family café	
	National Lottery	5,680	Family Café	
	West Suffolk Council	1,000	Family Café	
		32,515		

PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, HAVERHILL
NOTES TO THE FINANCIAL STATEMENTS Contd...
FOR THE YEAR ENDED 31 DECEMBER 2023

5. PAYMENTS

		<u>2023</u>		<u>2023</u>
		<u>(Unrestricted)</u>	<u>(Restricted)</u>	<u>TOTAL</u>
		£	£	£
5a	Centenary Share			
	2022 Share paid in 2023	10,000	0	10,000
	2023 Share	30,000	0	30,000
		40,000	0	40,000

5b £4,491 is predominantly Family Café operating expenses.

5c	Billed Cost	Support	Nett Cost
	£	£	£
Gas	5,931	5,327	604
Electricity	2,810	1,673	1,137
Telephone & Broadband	727	0	727
Water & Sewage	460	0	460
	9,928	7,000	2,928

Support for energy costs provided by West Suffolk Council (end 2022) of £2,000 and St Eds & Ipswich Diocese £5,000.