



THE CHURCH  
OF ENGLAND  
**Diocese of St Edmundsbury  
and Ipswich**



**ANNUAL REPORT  
and  
FINANCIAL STATEMENT  
of  
ST. MARY'S CHURCH, HAVERHILL, SUFFOLK**

**For the year ending 31<sup>st</sup> December 2021**





**Parochial Church Council (PCC)**  
**St. Mary's Church, Haverhill**  
**Annual Report & Financial Statement 2021**

**CONTENTS**

	<b>Page</b>
<b>Legal and administrative information</b>	<b>2</b>
<b>PCC Report</b>	<b>3</b>
<b>Report of the members</b>	<b>4</b>
<b>Report of the Independent Examiner</b>	<b>15</b>
<b>PCC Accounts</b>	<b>16</b>

**General Information:**

**Address:** Church of St Mary the Virgin  
High Street, Haverhill, Suffolk, CB9 8AX

**Incumbent:** The Revd Max Drinkwater

**Asst. Curate** Revd Wendy Norris

**PCC Secretary:** Mrs. Diana Allin  
89a, Wratting Road, Great Thurlow, CB9 7LJ

**Independent Examiner:** Mrs. Vanessa Hooley  
33 Crown Street West  
Poundbury, Dorchester, DT1 3FQ

**Banks:** NatWest  
32 Market Hill Sudbury CO10 2EN  
H.S.B.C. (Account closed Nov, 2021)  
46 Market Hill Sudbury CO10 2ES  
Lloyds Bank  
8 High St, Haverhill CB9 8BA

**Church Membership/ Services:**

- Electoral Roll
- Resident 79
- Non – Resident 10
- TOTAL 89
- Average total Sunday attendance (October 2021) 63
- Average Sunday main service adult attendance 58
- Holy Baptism 14
- Holy Matrimony 5
- Funeral Service, in Church 15
- Funeral Service, Crematorium / Cemetery etc. 33

## PAROCHIAL CHURCH COUNCIL (PCC) REPORT

**Aims and Objectives:** St. Mary's PCC, has the responsibility of co-operating with the incumbent, in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic and ecumenical. It also has the responsibility for the maintenance of St. Mary's Church, High Street, Haverhill.

### Ex-Officio Members:

PRIEST-IN-CHARGE:	Revd Max Drinkwater
ASSISTANT CURATE:	Revd Wendy Norris
READER:	Mr Ian Levett
LIC <sup>D</sup> EVANGELIST:	Ms. Tracy Sevenoaks
LIC <sup>D</sup> LAY CHILDREN & FAMILIES MINISTER:	Mrs. Diana Allin ( <b>Secretary, Electoral Roll, GDPR</b> )
CHURCHWARDEN:	Mrs. Jane Eccleston <b>(Vice-Chair, Safeguarding)</b>
DEANERY SYNOD REPRESENTATIVES:	Mr. Richard Hart Mr. Colin Brown Mrs. Michelle Mayes (to Oct'21) Ms. Tracy Sevenoaks (from Oct'21)
DIRECTOR of MUSIC:	Mr. Richard Hart ( <b>Safeguarding</b> )
ELECTED MEMBERS:	
Mrs. Janet Bone	Mr. David Bone
Mrs. Jean Lange (to May'21)	Mr. John Eccleston ( <b>Treasurer, Parish Giving Adviser</b> )
Mrs. Tracey Aubury	Mr. Nigel Missen
Mrs. Elizabeth Foulkes	Mrs. Wendy Holland
Mrs. Sarah Ruddock (to May'21)	Ms. Charlotte Kalinski (from May'21)
Mr. Graeme Wright (from May'21)	

The election of the Church Warden and PCC members took place at the Annual Parochial Church meeting, held on Monday 17<sup>th</sup> May 2021 at 7:00pm in the Community Area. This meeting is advertised within the church and weekly pew notices sheet, nomination forms are issued and all those on the electoral roll are invited to attend and vote at the meeting.

- **The PCC** met 7 times during 2021, twice via Zoom videoconferencing and the remainder face-to-face. The main items for discussion were planning for services and events, the parish finances. Reports were

received from officers and from other organisations, such as the Deanery Synod.

- **The PCC** operates through a number of committees, which meet between meetings of the full PCC:
- **The Standing Committee:** This is the only committee required by law and it has the power to transact the business of the PCC between meetings, subject to any directions given by the Council. It also acts as a Finance Committee, drawing up budgets and making recommendations of a financial nature to the PCC. The Standing Committee is made up of the Incumbent, Churchwardens, Treasurer and Secretary.
- As well as services throughout the week, the Church building is normally used weekly by a number of groups, who support the Church. These include Café Church, U3A Choir, Women's Fellowship, Choir practice and Indoor Bowls Club. Refreshments are served on Friday mornings.

## REPORTS

### Incumbent's Report

This year has again been marked by the coronavirus pandemic and national restrictions, but the emphasis has shifted to making locally-appropriate decisions based on government guidelines. Even in the third national lockdown at the start of the year, incumbents were given the authority to decide whether or not to keep churches open for worship and missional activity. I have been hugely grateful for the support of the ministry team, churchwardens and PCC throughout this period, which has seen growth and new life in many aspects of life at St Mary's.

I did feel that it was important to offer people the choice to attend worship in person even in the lockdown periods where possible, and so the Eucharist has been both in church and livestreamed on Wednesdays and Sundays throughout the year, Café Church has been in person and online with the Community Café open regularly in the latter half of the year, and Elevenses continuing with worship either online or in person at various points in the year.

The start of the year saw us experiment with online services and events, including a Lent course run online successfully. Material for this was written in house and published by Peasgood & Skeates Funeral Directors who have continued to generously assist with printing the weekly newsheet. Paintin's Funeral Directors have also been extremely helpful throughout the year, and once again donated St Mary's Christmas Tree in December.

It has been encouraging to see new people join the congregation at St Mary's regularly, and to see people step forward to take on new roles. My thanks in particular to Jane for taking on the role of churchwarden this year from Colin

and Richard, who have steered St Mary's ably through some difficult times. I do hope that we are able to fill the remaining vacancy at the next APCM.

We prepared 5 people from the parish for confirmation at a service at St Mary's with the Bishop of Dunwich and welcomed a group of children to receive Holy Communion for the first time, the first time this has happened at St Mary's. We also welcomed the Revd Wendy Norris in July as assistant curate, and we are very grateful for her mission and ministry amongst us as a deacon. She is expecting to be ordained priest next year and be with us for up to three years. She also works part time as a chaplain at HMP Chelmsford.

I continue to be a vocations adviser in the diocese assisting with the discernment, recruitment and training process, and in my role as a volunteer chaplain at St Nicholas Hospice Care, who are beginning to open the Hub at the Burton Centre again. Unfortunately most of their groups and events are still online-only given their clinical setting, and the annual Light up a Life Service this year was cancelled at short notice, although St Mary's was able to offer a service of our own which was much appreciated. There are likely to be more opportunities to work with the hospice in the future.

We have also strengthened our connections with other community groups, including Reach. Two members of the congregation have begun working with Reach as community outreach officers, we have opened the community café as a Reach hub for consultation and collection of food boxes, and we hosted a charity carol service for the first time, alongside the parish and civic carol services.

Haverhill Town Council and the Friends of St Mary's have been excellent allies too, and it was a busy summer and autumn with events in and around the church. It has been good that St Mary's has been at the heart of the community at an important and difficult time.

We were invited to provide a chaplaincy presence at Samuel Ward Academy, which we did for a half term before COVID restrictions prevented us. This too is an important connection and one which I hope will bear much fruit in the future. We have also had contact with Place Farm and Burton End Primary Schools, and I hope we can focus on our outreach to schools in the coming year.

I do feel that God has blessed us this year that there are lots of signs of hope for the future. There is much work to be done to reach out to the wider Haverhill community, to encourage people in discipleship and leadership in the church, and to secure the fabric of the building and our financial position, but by God's grace we are in a good position at the start of 2022 to be able to grow and flourish.

**The Revd Max Drinkwater**

Priest-in-Charge

## **Curate's Report**

- A lovely welcome has helped me settle into benefice church life. Particular thanks to Revd Max, Tracy Sevenoaks and Laurence Kidman, who have been very patient in training me in various tasks.
- A deacon's role is to go and share the Gospel, not just with those in Church but those who do not attend. With this in mind, I have taken a leadership role in Café Church and the coffee morning as this is an outreach service. We tried the outdoor nativity and gaming party over Christmas as outreach events which connected well with the broader community. I hope to try more things with schools over Easter.
- Revd Max, Tracey Sevenoaks and I have started going to Samuel Ward over lunchtime. However, this has been restricted due to COVID.
- I have been developing my funeral ministry, leading Church, Crematorium and Cemetery services.
- I have continued my interest in prison chaplaincy and started to go into prison one day a week and one Sunday a month (second Sunday).
- I have taken a few baptism services of babies, children and adults.
- Along with Revd Max and Tracy Sevenoaks, we have hosted school events in Church and hope to develop this further.
- I have continued my curacy training (IME2) elsewhere in the diocese for around two days and one evening a month on average.

## **Revd Wendy Norris**

Assistant Curate

## **Church Warden's Report**

During the year risk assessments have been kept updated to reflect changes in government guidelines relating to the procedures relating to the pandemic and in line with central church recommendations. These have aimed at keeping the building and its users as safe as possible with, for example, increased ventilation, sanitising facilities, mask wearing, etc. A new freestanding clear screen was installed to protect those serving in the kitchen and customers at the Community Café. My thanks to all those involved in making these measures work and especially to Nigel for the increased cleaning he has undertaken so many times.

No major work has been undertaken on the church building but we have continued to evaluate the tasks highlighted in the Quinquennial Report and make plans to begin to tackle the most urgent repairs estimated to cost



between £25,000 - £40,000 as soon as we have the financial means to do so, hopefully in 2022. Minor repairs have been carried out by volunteers and my thanks to David Bone for his hard work in detailing what needs to be undertaken and to Nigel and his helpers for carrying out so many maintenance tasks such as limewashing walls; cleaning the windows, fan heaters and gutters; changing lightbulbs; repairing doors and locks and so much more.

There has been considerable discussion at the PCC with the Friends of St. Mary's about the possibility of installing an inside toilet in the church. This would be highly desirable in so many ways but thought needs to be given to planning where this could be feasibly located and what other facilities would need to be rehoused.

This year there have been limited opportunities to hold social events due to the limitations Covid has put on social interaction but we were glad to welcome our new curate Wendy with an 'indoor' picnic in the summer and to hold a reception and service to celebrate Max's first year of ministry here in Haverhill. This was held on Advent Sunday, reflecting the fact that we had not been able to properly welcome him in 2020. It was attended by representatives of the local community with our congregation and my thanks to those who made it such a success.

Thank you for all those who help with the preparation for services and other events, those who carry out regular duties to keep the church looking good, functioning and welcoming people. I am aware that I have not always been around as much as I would have liked because of shielding during the pandemic and appreciate the help and understanding of so many of our congregation to ensure the smooth running of our beloved church.

## **Jane Eccleston**

Churchwarden

## **Children's and Families Team Report**

We started 2021 with Elevenses services still remaining online only. We pre-recorded the service each week including crafts and songs to sing along with at home. We met on zoom to create Mothering Sunday gifts and again to make our own Easter gardens.

At the beginning of the Summer we moved to services back in church for some, with pre-recorded services still available online.

We held two craft days in the Summer holidays and made animal masks, which some of the children wore later in the year when they took part in a production based on the book of Genesis produced by a local drama group.

In September we were delighted when some of the children were presented for their First Communion at St Mary's Church at the morning service. This was a very special service and a first for us in Haverhill.

Christmas and yet more Covid restrictions meant a change for Crib service. The service was pre-recorded in the church and was then shown online and in the church on Christmas Eve. Some of the children and families also took part in the Outdoor Nativity in the town.

As the year concluded we were holding services in person each week and numbers were beginning to increase again. We have decided not to live stream for safeguarding reasons and safety of the children. Lizzie Foulkes has started her Connect- Children's and Families course and all being well will be licensed next year.

We have welcomed several new families and look forward to 2022.

## **Diana Allin**

Children and Families Minister

## **Music at St Mary's**

With the pandemic and heeding to social distancing we have not be able to deliver the music as we normally have through this last year.

The choir has been able to meet but our plans to perform The Crucifixion by John Stainer on Good Friday had to be cancelled because of lock down.

Much of the services had to be live streamed and it was good we were able to provide some music for the services with Ann Mills, Wendy Holland, Tracy Sevenoaks, David and Chris Hart providing the hymns by singing them as solos or duets for the services. This was most appreciated by those joining us from home.

Things eased in July with some restriction lifted and we were able to meet for choir practice when we were pleased to welcome Fran Kingsbury and Alison McRobb as new members to the choir. We are pleased also to have Max join us for practices as well.

In September, we were able to rehearse music for Advent and Christmas and we at last were able to welcome our new Priest in Charge to St Mary's with a special afternoon tea followed by an Advent Carol Service.

For Harvest, a first for some time, we were had a music group to lead the singing which was very well received.

We were busy singing for other Carol services in December including the Civic and Parish services as well as going to Withersfield.

A group of us sang carols in the town and raised nearly £100 for the Children's Society.

My thanks go to all the choir and musicians who have again contributed to the ministry of music at St Mary's.

### **Richard Hart**

Director of Music

### **Café Church report**

- Café Church gave a special service to Tracy Sevenoaks in August 2021 to thank her for her leadership of Café Church, especially for all her work during the pandemic.
- The leadership of Café Church is now shared between Rev. Wendy Norris and Tracy Sevenoaks and assistance from Charlotte Kalinsky and Wayne Jobson.
- Wendy Holland has been offering her services as pianist which have been greatly appreciated (with holiday cover from Julian Clowes and Diane M)
- Activities and in person services fluctuated depending on the pandemic rules.
- Fruit and vegetables were given out during August and September.
- Numbers have averaged in person at 13 and online 2-4.
- New mugs and table cloths have been purchased for the coffee mornings.
- Special services, included but not limited, to All Souls, Patronal Festival, Remembrance with assistance from the Royal British Legion, a Carol Service and a celebration of the accession of the Queen.
- Bingo has been introduced prior to the service to help in raising funds.

### **Revd Wendy Norris**

Assistant Curate

### **Safeguarding**

Safeguarding of children and vulnerable adults continues to be a high priority to us all and is a regular PCC agenda item. Max and I have liaised on issues

and have referred to the Diocesan safeguarding Team for advice when needed. Safeguarding training is central to this and some members of the PCC and others have undertaken appropriate training (the Basic and Foundation Level training continue to be available on the Church of England website, whilst Leadership training has and is still delivered from the Diocese via Zoom). There have been limited face-to-face training opportunities due to the pandemic and Diocesan staff changes, especially affecting those who cannot use the internet, but more courses should be available during 2022 and hopefully locally, so people can be encouraged to attend as needed. Any DBS needs to be rechecked after five years and training should be repeated every three years at the highest level required for your role held in church. Please speak to Richard Hart or myself if you need more information or have any queries.

### **Jane Eccleston**

Parish Safeguarding Officer

### **EVANGELIST'S REPORT**

In 2021 we managed to go from live streaming using phones to using streamyard and a dedicated camera. This meant that Powerpoint could be shown live with the service for people to follow. This has really helped us to not only present a high-calibre live stream, but we can move the camera and have different views. Our live stream figures show there is still a need for live streaming services and that this is expected from us.

I also stepped down from Café Church in August after 3 years leading. Whilst leading Café Church during the pandemic we used the main church and still had an attendance of around 15.

I have learned a great deal from Café Church and have many transferable skills I can use in my new role.

### **Tracy Sevenoaks**

Licensed Evangelist

### **PRAYER GROUP REPORT**

St. Mary's prayer group meets on the second Tuesday of the month at 2:00pm. We meet at 35 Shetland Road and the telephone number is 01440 763118.

The group agree that all we say should be said in confidence. We take nothing of our confidences away from the meeting.

We first read from our bible, often feeling pleased at how relevant the readings are, however well-known or otherwise. We discuss for a short while.

Our prayers begin quietly, thankful that we have been able to meet on this day since Covid has held us in our homes for two years. The first time we met since Covid began was as recent as last month. We are of course in the presence of Lord Jesus and are very aware of this. We have pauses every so often and times where we all put in our prayers. Within an hour or so we end when we say the Lord's Prayer and the Blessing.

We surface and look forward to tea or coffee and biscuits and conversations for another sociable hour.

During our 'Covid times' we still prayed 'together' remotely. We began at the same time and continued for perhaps 30 minutes. We didn't meet physically but we were together in thought and prayer. Should we return to restrictions we will continue in this way.

We are a small, friendly group. If anyone would like to join us, please do – you will be most welcome.

**Janet Bone**

## **WOMEN'S FELLOWSHIP REPORT**

We have 18 members and have only met in October, November and December in 2021 due to COVID restrictions. We do not meet in January and February. We meet at 2:30pm on the first Tuesday of the month.

On the 5<sup>th</sup> October 2021 our chairman, Mrs Betty Jennings, welcomed members to the meeting (our first since March, 2020). Plans were discussed for a speaker to give a talk at our November meeting and our Advent service in December. Refreshments were served and the meeting ended with prayers.

In November after a short business meeting Mr Robert Burrige gave a very interesting talk about Guy Gibson and the Dam Buster Raid. He flew 72 operations with 5 Bomber Command and was awarded the Victoria Cross.

In December we held our Advent service; Laurence Kidman officiated, Richard Hart played the organ and Ann Mills sang a solo. Chris Hart gave a Christmas reading. They also gave a dramatic reading about Michael Mouse who so wanted to visit the stable to see our Lord Jesus in the manger.

After the service refreshments were served and each member chose a present from the Secret Santa.

On the following Tuesday members gathered at the Rose and Crown for Christmas lunch and had a lovely time of fellowship and laughter.

We are a very friendly group and will make you feel welcome if you would like to come and join us.

**Maira Lovell**

Secretary

## **ST MARY'S CARPET BOWLS CLUB**

At present there is not much going on to report. We opened up at the end of November once again and have 26 members. We unfortunately lost one of our members in December but have been fortunate in gaining three new ones.

Hopefully we will soon resume 'in house' competitions but who knows when we will be able once again to begin playing outside clubs. We meet on Wednesday afternoons in the Community Area of the church at 2:30 to 4:30pm.

At present it isn't viable to meet on Thursday evenings but who knows what the future will bring?

Thanks go to some church members who helped put the carpets out and away when we needed help.

**Betty Jennings**

Honorary Secretary

## **TREASURER'S REPORT**

Whilst still beset with varying restrictions due to COVID, 2021 saw an improvement in income to almost £50,000, an increase of 14%. Compared to 2012 when income of £80,000 was achieved it is a modest increase but it does suggest that, despite the pandemic effect, there are clear signs of recovery at St. Mary's Haverhill.

Of particular note are the increase in income from plate collections of 262% and fee income from occasional services of 129% reflecting the reintroduction of face-to-face services.

Income from fundraising improved slightly but restrictions did limit our capacity and the Community Café is still only operating on Fridays and even then with reduced impact.

As is to be expected, Parish Share was our most significant expense in 2021 but again the diocese recognised our continuing struggle to meet our normal commitment and reduced our share target by half to £30,000 which we managed to achieve.

Other expenses were in line with previous years and, thankfully, we did not have to carry out any major repairs to the fabric. However, we have now had a further Quinquennial Review which has identified around £25,000 of repairs needed over the next one to two years. We will be seeking grant funding where possible and it is hoped that fundraising by ourselves and with the help of the Friends of St Mary's will enable us to carry out the repairs.

In summary, both income and expenses were ahead of the previous year leaving a similar deficit over the year of about £1,600. We ended the year with bank deposits of £4,876 of which only about £1,500 is unrestricted. Despite this it feels as though we are turning a corner and that 2022 offers the prospect of further recovery.

In closing I would like to thank Mrs Vanessa Hooley for agreeing to be our Independent Examiner again this year.

**John Eccleston**

PCC Treasurer

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE PCC OF ST MARY'S CHURCH, HAVERHILL**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the accounts for the year ended 31 December 2020, which are set out on the following pages.

**Respective responsibilities of the Members and Independent Examiner**

The charity's members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Vanessa Hooley**  
33 Crown Street West  
Poundbury  
Dorchester  
Dorset DT1 3FQ

Signed: V. M. Hooley Date: 21<sup>st</sup> March, 2022



**PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, HAVERHILL**  
**RECEIPTS & PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b><u>RECEIPTS</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
	<b>£</b>	<b>£</b>
<b><u>Incoming resources from donors</u></b>		
Planned giving by Gift Aid	17,392	17,052
Income Tax recovered on Gift Aid	5,370	3,949
Collections and other giving	4,989	1,901
Sundry donations	2,027	1,777
	<b>29,778</b>	<b>24,679</b>
<b><u>Other Voluntary Income</u></b>		
Donations for specific purpose	3,490	1,044
Legacies & Grants	4,435	11,350
	<b>7,925</b>	<b>12,394</b>
<b><u>Income from Charitable and Ancillary Trading</u></b>		
Fetes, Bazaars and Fund Raising	861	249
Use of Community Area	790	1,221
Magazines	0	26
	<b>1,497</b>	<b>8,507</b>
<b><u>Other Income</u></b>		
Fees for Weddings and Funerals retained	4,294	1,871
Contribution to clergy expenses	946	980
Contribution to Utility costs	953	717
Honoraria	2,750	800
Miscellaneous	22	248
Fees for Weddings and Funerals to DBF	1,280	211
	<b>10,245</b>	<b>4,827</b>
<b><u>Total receipts</u></b>	<b>49,599</b>	<b>43,397</b>

**PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, HAVERHILL**  
**RECEIPTS & PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b><u>PAYMENTS</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
	<b>£</b>	<b>£</b>
<b><u>Activities directly relating to the work of the Church</u></b>		
Major repairs	0	0
Diocesan Centenary Share	30,000	29,500
Working expenses of the Clergy	1,208	233
Church running expenses	4,667	4,772
Upkeep of Services	164	284
Church maintenance	1,915	624
Insurance	2,500	2,672
Collections for charities	858	0
Utilities	2,936	3,518
Honoraria (Organist, Verger & Bell ringer Fees)	5,163	3,225
Music	437	140
	<b>49,849</b>	<b>44,967</b>
<b><u>Fundraising</u></b>		
Little Ernie and special events	137	68
<b><u>Church Management and Administration</u></b>		
Audit & Bank Charges	39	0
	<b>50,025</b>	<b>45,035</b>
<b><u>PAYMENTS</u></b>		
Funeral & wedding fees to DBF	1,224	0
	<b>51,249</b>	<b>45,035</b>
<b><u>Receipts</u></b>		
	<b>49,599</b>	<b>43,397</b>
<b><u>Excess of Receipts over Payments</u></b>		
	<b>(1,650)</b>	<b>(1,638)</b>

**PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, HAVERHILL**  
**STATEMENT OF ASSETS**  
**AS AT 31 DECEMBER 2021**

<b><u>Current Assets</u></b>	<b><u>2021</u></b> £	<b><u>2020</u></b> £
Cash at Bank and in Hand (Opening Balance)	6,526	8,165
Excess of Receipts over Payments	(1,650)	(1,638)
	<hr/>	<hr/>
Cash at Bank and in Hand (Closing Balance)	<b>4,876</b>	<b>6,526</b>
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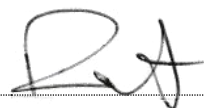
**RESTRICTED FUNDS WITHIN THE GENERAL ACCOUNT (£)**

	Opening Balance	Receipts	Grants	Total Funds	Payments	Transfers to/(from) General	Closing Balance
Music Fund	652	45	0	697	180	0	<b>517</b>
Church Flowers	0	100	0	100	0	0	<b>100</b>
Café Church	70	31	0	101	80	0	<b>21</b>
Rectors' Nameboard	228	0	0	228	0	0	<b>228</b>
Charitable Collections	109	909	0	1,018	858	0	<b>160</b>
Holiday Club	294	0	0	294	104	0	<b>190</b>
Seating Project	0	316	0	316	0	0	<b>316</b>
Growing in God (Café Ch.)	704	0	0	704	28	0	<b>676</b>
Growing in God (Streaming)	505	0	0	505	528	(23)	<b>0</b>
HCT Grant Fund	0	0	1,260	1,260	1,075	0	<b>185</b>
Building Fund	0	25	0	25	0	0	<b>25</b>
Bell Fund	465	0	0	0	0	0	<b>465</b>
Organ Fund	180	0	0	0	192	(12)	<b>0</b>
Fabric Fund	0	500	0	500	92	0	<b>408</b>
<b>TOTAL Restricted Funds</b>	<b>3,206</b>	<b>1,973</b>	<b>1,260</b>	<b>6,439</b>	<b>3,148</b>	<b>(45)</b>	<b>3,291</b>

**Approved** by the Parochial Church Council on 10/4/22 and signed  
on its behalf by:



Elizabeth Foulkes



Richard Hart

**PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, HAVERHILL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. Accounting Policies**

**(a) Accounting convention**

The financial statements have been prepared in accordance with the Church Accounting Regulations (2006) using Receipts and Payments basis under Regulation 3 (2) (a) together with applicable accounting standards and the Charities SORP.

**(b) Funds**

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions and assets for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

**(c) Incoming resources and resources expended**

The accounts have been prepared on the receipts and payments basis.

**2. Staff Costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Honoraria	5,163	3,225
Social security	-	-
Pensions	-	-
	———	———
	5,163	3,225
	———	———

The average weekly number of employees during the year calculated on a fulltime equivalent basis 1 (2020: 1)

No employee received emoluments amounting to more than £60,000 in either year.